

LAUGHTON-EN-LE-MORTHEN PARISH COUNCIL

Venue: This meeting will be held remotely via a virtual meeting platform. **Date:** Wednesday, 20th May, 2020

Time: 7.15 p.m.

A G E N D A

1. Notice Board Invite and Agenda 20 May 2020 (Pages 1 - 6)



Laughton-en-le-Morthen Parish Council

Incorporating Brookhouse, Carr, Slade Hooton and Newhall
Hamlet

**Please note meetings are now 3rd Wednesday monthly
except for August, where no meeting is held.**

Notice is hereby given that the Annual Meeting of
the Parish Council will be held by Remote Platform

Access -

The remote meeting platform can be accessed by using the following link:

Join Zoom Meeting

<https://us02web.zoom.us/j/84190180888?pwd=NWxhekpvSlhTUURaeWtTbyt1NmMydz09>

Meeting ID: 841 9018 0888

Password: Please contact the clerk on 01709 528823 between the hours of 10am and 4pm
for the password to the meeting.

By Landline -

By ringing any of these UK numbers and keying in your meeting ID and Password when
asked:

• 0203 481 5240 • 0131 460 1196 • 0203 051 2874 • 0203 481 5237

Please note you that depending on your call plan you may be charged for these numbers.

Find your local number: <https://us02web.zoom.us/u/kdUrPoXGWf>

Meeting ID: 841 9018 0888

Password: Please contact the clerk on 01709 528823 between the hours of 10am and 4pm
for the password to the meeting.

**This meeting is open to the public by virtue of the Public Bodies (Administration to
Meetings) Act 1960 s1 and The Local Authorities (Coronavirus) (Flexibility of Local
Authority Meetings) (England) Regulations 2020.**

If you require an agenda, please Email:
clerk-laughtonparishcouncil@outlook.com

The next Agenda and Minutes of previous meetings are
available on our website:

www.laughtonparishcouncil.org.uk

The Management of Recording of meetings of
Laughton-en-le-Morthen Parish Council is also available on our website.



Laughton-en-le-Morthen Parish Council

The Village Hall
Firbeck Avenue
Laughton-en-le-Morthen S25 1YD
Clerk: Mrs C J Havenhand
Telephone - 01709 528823

Email: clerk-laughtonparishcouncil@outlook.com

Notice of the Annual meeting of Laughton-en-le-Morthen Parish Council to be held on WEDNESDAY 20th MAY 2020 at 7.15pm. The meeting will be held remotely via a remote meeting platform.

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Yours Faithfully

Mrs Caroline Havenhand

Clerk and Financial Officer

14th May 2020

Apologies for absence should be notified to the Clerk prior to the meeting.

PUBLIC PARTICIPATION

Following completion of the first business (election of Chairperson/receipt of declarations of Acceptance of office as necessary) and information on the recording of meetings, the Parish Council will invite members of the public to put questions on relevant parish matters or to make statements appertaining to items on the agenda for the meeting, prior to the commencement of other business. This is for a period of up to 15 minutes.

Annual Parish Council Meeting

Wednesday 20th May 2020

AGENDA

1. To elect a chairman for the ensuing year, to be followed by the signing of the Chairman's Declaration of Acceptance of Office.
2. To elect a Vice-chairman for the ensuing year.
3. To receive and approve reasons for absence.
4. To receive declarations of interest in respect of business on the Agenda
5. To authorise the chairman to sign the minutes of the meeting held on 22nd April 2020, as a true and correct record.
6. To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature of the business to be discussed.

Public Participation Session – Comments or questions from members of the public

7. To consider appointment of any new committees.
8. To appoint members to the staffing committee and agree any changes to the terms of reference.
9. To review Financial Regulations and consider adoption for a further 12 months.
10. To review the Standing order document and consider adoption for a further 12 months.
11. To review existing banking arrangements, including signing arrangements and consider continuation for a further 12 months
12. To confirm continued use of Internet Banking arrangement as the usual way to make payments. Cheques to be used by exception. This consists of input by the clerk, followed by authorisation of payment by an authorised signatory, of payments listed for approval at the previous Parish Council meeting. Additionally, to agree the delegation to the clerk between meetings for payments of Village Maintenance, PAYE and salaries, being contractual obligations, subject to second authorisation and reporting on the next payment list.
13. To consider continued use of variable direct debit arrangements on the account for Water Bill payments for village hall sewerage and Allotments, Campaign to protect Rural England and ICO Subscription and NEST.
14. To consider continuation with existing annual subscriptions for Information Commissioners Office (data protection subscription), YLCA, SLCC and Campaign to protect Rural England.
15. To appoint a representative to Yorkshire Local Council Association
16. To determine the time and place of ordinary meetings of the full council up to and including the next annual meeting of the council.

17. To confirm the use of the Village Hall for Council meetings, once face to face meetings resume, including committee meetings and rent collection at the prevailing Hall tariff.

18. To receive information on the following ongoing issues and decide further action where necessary: -

18.1 To provide an update on allotment issues.

18.2 To provide an update on the fallen tree on Firbeck Avenue.

18.3 To provide an update on the Neighbourly grant application and decide any action.

19. Matters requested by Councillors/Clerk: -

19.1. To discuss the forthcoming newsletter and whether to defer until November issue.

19.2. To review and adopt a London Bridge Policy.

19.3. To review the electronic training programme from YLCA and agree any action.

19.4. To discuss issue with Village Hall Drains, ratify cost of investigation, review quotes for repair and agree any action.

19.5. To discuss draft plans for Village Hall and agree any action, including any overtime for the clerk relating to Village Hal Building works.

20. To consider relevant planning applications as published on RMBC's weekly Lists 16 to 19 (2020). In particular, to discuss: -

RB2020/0652 - Trees & Woodlands Application to undertake works to a tree(s) protected by RMBC TPO No. 3, 1974, Larchwood House, Turner Croft off High Street Laughton-en-le-Morthen
<http://rotherham.planportal.co.uk/?id=RB2020/0652>

RB2020/0567 - Erection of 2 No. bungalows Case Officer: land rear of 20 Firbeck Lane, Laughton- en-le-Morthen.
<http://rotherham.planportal.co.uk/?id=RB2020/0567>

21. To receive information on any previous planning applications/issues and discuss further action.

RB2019/1907 - Application to vary condition 2 (installation of roof lights to rear, additional car parking spaces and relocation of Plot 1) imposed by RB2018/1715 at Ye Old Cartwheel Main Street Brookhouse (RB2019/1907). Granted Conditionally 20 April 2020.

22. Financial Matters: -

22.1. To receive the RFO'S report.

22.2. To approve accounts for payment and note contractual payments made under clerk delegation. Please see Appendix 1

22.3. To receive bank reconciliation to 30th April 2020.

22.4. To agree transfers to reserves

changes to controls that may be necessary.

23. To consider the following new correspondence received and decide where action is necessary.

Correspondence that may require a decision, where the issue does not have a separate agenda item.

Email -

Various	Covid 19 Information briefings RMBC
14/5/20	Covid-19 Recovery – SYPTC Communications and Engagement plan
12/5/20	NALC ADVICE – The holding of Council Meetings.
7/5/20	VAR Bulletin Issue 6
7/5/20	White Rose Update
6/5/20	VAR Bulletin – Covid 19 Furlough Scheme
1/5/20	VAR Bulletin Issue 5
1/5/20	White Rose Update
24/4/20	VAR Bulletin Issue 4
24/4/20	White Rose Update
23/4/20	CPRE Bulletin

Paper

None

24. To notify the clerk of matters for inclusion on the agenda of the next meeting

25. To fix the date and time of the next Ordinary Parish Council Meeting (17th June 2020)

Enc. Appendix 1

Caroline Havenhand

Clerk – Laughton-en-le-Morthen Parish Council

Agenda 20th May 2020

Appendix 1 – Accounts paid or for payment

PAYMENT LIST - MAY 2020						
Date	Supplier	Item	Cheque No	Cost	VAT	Total
13th May 2020	Salaries	Payroll Employees	IB	£ 884.33		
				£ -		
				£ 884.33		£ 884.33
20th May 2020	Leaf and Grass	Grounds Maintenance - Tree removal and disposal	IB	£ 150.00		£ 150.00
20th May 2020	Foodbank - Volunteer Refund	Refund Fruit and Veg Purchases	IB	£ 76.80		£ 76.80
20th May 2020	Clerk - Reimbursement Food	To be collated before meeting up to date.	IB	£ -		£ -
20th May 2020	Clerk's Expenses	Reimburse Clerk - general expenses	IB	£ 39.60		£ 39.60
31st May 2020	Leaf and Grass	Garden Contract	IB	£ 98.50		£ 98.50
31st May 2020	Leaf and Grass	Garden Contract	IB	£ 140.00		£ 140.00
APRIL 2020				£ 1,389.23	£ -	£ 1,389.23
C/F APRIL				£ 2,146.22	£ 21.46	£ 2,167.68
YEAR TOTAL 20/21				£ 3,535.45	£ 21.46	£ 3,556.91

Initials of/Chairman _____

Initials of Clerk _____